

COUNTY OF LOS ANGELES

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DEPARTMENT OF MENTAL HEALTH

<http://dmh.lacounty.gov>

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

Reply To: (213) 738-4601
Fax: (213) 386-1297

June 2, 2011

TO: Each Supervisor 
FROM: Marvin J. Southard, D.S.W.
Director of Mental Health

SUBJECT: **NOTICE OF INTENT TO REQUEST DELEGATED AUTHORITY TO APPROVE A PERCENTAGE INCREASE EXCEEDING TEN PERCENT OF THE TOTAL CONTRACT AMOUNT**

The Department of Mental Health (DMH) is currently in the process of obtaining your Board's approval to award a Consultation Services Agreement to Mental Health America of Los Angeles (MHALA) to deliver the Recovery Oriented Supervision Training and Consultation Services.

In accordance with Board of Supervisors' Policy 5.120, prior Board notice is required for any department requesting delegated authority to increase Board-approved contracts by over ten percent.

BACKGROUND

MHALA is the winning proposer who submitted a proposal as outlined in the Request for Services No. 1 issued under the Mental Health Services Act (MHSA) Workforce Education and Training (WET) Plan. The agreement with MHALA is to be effective from FY 2011-12 through FY 2015-16, with a contract lifetime allocation of \$714,000.

The total cost of the Agreement for FY 2011-12 through FY 2015-16 is \$714,000, fully funded by MHSA WET funds and is included in the Chief Executive Office (CEO) Recommended Budget for FY 2011-12. Funding for future fiscal years will be requested during the annual budget request process. Any increase will be fully funded with MHSA WET dollars available through FY 2016-17. This Agreement is set to expire during FY 2015-16, one year before any unspent MHSA WET funding reverts to the State.

JUSTIFICATION

With the addition and expansion of new funding streams and programs (such as MHSA, and other specialized funded programs), DMH requests an additional ten percent, for a total of twenty percent delegated authority of the total contract amount. This authority

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will allow DMH greater capacity to amend the contract for services and implement such program/services in a more timely and expeditious manner. Therefore, in most instances where speed and response time are of key importance, the objectives to maximize, prioritize, and increase access to services will more effectively meet the County's mission "to enrich lives through effective and caring service."

Should there be a need to exceed the twenty percent delegated authority, DMH will return to your Board with a request for authority to amend the contracts accordingly.

NOTIFICATION TIMELINE

Consistent with the procedures of Board Policy 5.120, we are informing your Board of our intention to proceed with the filing of the Board letter with the Executive Office of the Board with an anticipated Board Meeting date of July 5, 2011.

If you have any questions or concerns, please contact me, or your staff may contact Richard Kushi, Chief, Contracts Development and Administration Division, at (213) 738-4684.

MJS:RK:LTI:gdt

c: Executive Officer, Board of Supervisors
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